

Maynard Public Library
Trustees' Meeting
June 8, 2021

Attendance: Jean Maguire, Jan Rosenberg, Peter Reed, Sally Bubier

Minutes: May minutes were approved

Open Session: No visitors

Warrants signed.

Correspondence: The library received a supportive card from a patron who thanked the staff for all they did during the pandemic.

Executive Session was held from 5:37 until 6:07 to discuss a personnel matter. All trustees voted affirmative to enter Executive Session.

Report from Library Director

Building Reopening: The library reopened to the public on June 1st and it went well. Staff members wore masks. The public has been requested to wear masks and to date everyone complied. Jean is hoping to expand the hours for July and August. The meeting rooms are still closed. On June 15th the Cullen Room will open, followed by the Trustees Room. Curbside pickups are still fairly high and Jean thinks it's out of habit that folks continue with curbside pickup. Jean is considering allowing curbside pickup to continue for those uncomfortable with entering the building.

Potential Elimination of Overdue Fines: In FY19, the library collected over \$9,000 in overdue fines with 60% going to the gift fund and 40% going to the town. Jean feels that if overdue fines are eliminated it won't affect the library budget. It is felt that the overdue fines adversely affect low-income folks and are a deterrence that is not positive for the town. Peter made a motion to approve eliminating the overdue fines, effective immediately, and it passed unanimously.

End of FY21 Financials: Going well. Jean working with Lauri. There may be a reserve fund transfer.

Economic Development Committee: Jean met with Roz Greenstein, who is the chair of the committee. Jean requested that the library be added to the plan and Roz agreed to add. Jean is going to serve on the Communications Subcommittee.

Microfilm Reader Donation: The microfilm reader that was donated arrived yesterday.

Mass. Library System Virtual Site Visit: Jean met with the person in charge of our geographic area last week.

Coding Class for Kids: Lincoln/Sudbury high school kids want to do a coding class Tuesday afternoon for children.

Filming at Library in July: Emerson students have a pilot film with some scenes set in a library.

Buildings and grounds

The cleaners spent a whole day cleaning the library prior to reopening to the public. They are now on a three-night-a-week schedule. The Fire Chief will pay for half of the reopening cleaning cost.

The ceiling tiles have been replaced.

Jan Rosenberg has planted arborvitae at the far side of the parking lot. A library landscaping initiative has been spearheaded by Jan.

A third floor security alarm has been malfunctioning.

Other new business: Jan is resigning from the Charter Review Committee and Sally may take her place. Sally has been reelected as a trustee.

Old business: None

Next Meeting: Tuesday, July 13, 2021 at 5:30

Respectfully submitted,
Peter Reed, Trustee